

**HEALTH, AGING AND SOCIETY 1AA3:
INTRODUCTION TO HEALTH AND SOCIETY
Fall 2022**

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Class schedule: Wednesdays from 7-9pm, tutorials scheduled through the week in some weeks. Please check your personal timetable for details. Please see [class format](#) below for more details.
Classroom Location: TSH 120

Office Hours: Please see [description](#) below for more details about online office hours . Dr. Clancy's **online Zoom** office hours will be posted on Avenue to Learn closer to the course start date and office hours for course TA's will be posted in September (format TBA)

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Course Description

This course will critically examine social, political, cultural, economic, and professional/institutional factors that impact both our perceptions of and actual states of health, wellness, well-being, illness, and health care. To explore the diverse field of health studies, the course is divided in three parts. In the first part of the course, we will learn about the field of health studies, as well as what critical health studies is; examine how health, illness, wellness, and well-being are socially constructed; and finally, discuss the social determinants of health. The second part of the course will examine health care systems; health care policies; the use of technology; and health consumerism. The third part of the course explores globalization and ethics in health and health care. Students will have the opportunity for hands-on exploratory learning in the areas of health social movements, as well as alternative and complementary approaches to health and health care through the completion of an individual or group-written assignment.

As the COVID-19 pandemic is a fluid and evolving situation, there may be a need to adjust some features of the course over the duration of the year. Please see the [extreme circumstances](#) policy below for more details.

Please note: Please check Avenue to Learn for the most current delivery format (in-person or on Zoom) as it may change pending health regulations, University announcements, or change temporarily due to illness of the instructor or teaching assistants. Please check the Back to Mac Website, Avenue to Learn, and your email regularly, as well as prior to attending class/tutorial for updates or any changes.

Course Objectives

- Gain a critical understanding of the field of health studies
- Understand how definitions and states of health, wellness, well-being, and illness are constructed
- Explore how the social determinants of health impact our states of health, illness, wellness and well-being
- Examine different health care systems and policies to determine how systems of health impact individual and population health
- Learn about different health advocacy groups and their role in the construction of health and illness
- Explore the role of technology and health consumerism in health and illness
- Understand the diversity of ethical issues in health and health care
- Improve critical reflection skills, as well as research and writing skills through completion of assignments and in-class/tutorial discussions
- Engage and connect with course material and your colleagues through optional drop-in Zoom sessions and Avenue chat sessions with your professor and TAs

Required Materials and Texts

Required Text

- Gillett, James, Andrews, Gavin J., and Savelli, Mat. (2016). *Health and Society: Critical Perspectives*. Don Mills, Ontario: Oxford University Press.

Recommended Text

- Haig, J., MacMillan, V., Raikes, G. (2020). *Cites & sources, An APA documentation guide*, (6th ed.). Toronto: Nelson.

Both course textbooks are available for purchase through the McMaster University's bookstore website in both hard and e-copy formats.

Class Format

This is an in-person course with no mandatory attendance as pre-recorded lectures will be provided for those who cannot attend classes. Additionally, while we have tutorials in some weeks, there is an alternative form of assessment students can elect rather than attending tutorial in-person. Please see the policy [below](#) for more details. Your teaching assistant (TA) will provide more details in tutorials.

Class meetings/lectures/tutorials will not be recorded to protect the privacy of any stories or experiences shared in class. As a result, I **HIGHLY recommend** students reach out to a classmate for any notes, further examples or explanations shared in the in-person class that are not contained in the pre-recorded lectures. Importantly, testable material comes from the lecture material not from any examples or discussions in class. However, this extra material helps further understand the material discussed in class. It is not the responsibility of the instructor or TA to provide information on what is discussed in any in-person class or tutorial.

The class is organized into three modules: Module 1 runs from September 6-October 19, 2022 (introduction to the course and Module 1, Parts 1-4, with an assignment and Test 1 due during this Module); Module 2 runs from October 20-November 23, 2022 (Module 2, Parts 1-4, with Test 2 due during this Module); and finally, Module 3 (Part 1) runs from November 24-December 8, 2022 (with the mini-quiz due during this period). Please review the [course schedule](#) below for more information.

Pre-recorded lectures will be available by 4pm on the day of any scheduled class, along with lecture slides that can be used to follow along (and make additional notes) for both in-person lecture attendance and/or viewing of the online lecture content. Each part of each Module (not including the Introduction) will contain: (1) PowerPoint slides, along with an identical PDF document, containing lecture slides that are discussed in the lecture recording; (2) a Word (and identical PDF document) containing additional notes to compliment the content in the PowerPoint (and PDF) slides and lecture recording that will be discussed in class; (3) A closed-captioned lecture recording that discusses the lecture

slide content for each part of each respective Module. I may include links to a video or news story in the description text below the online content for a given lecture if it is something we use as a discussion point in class that is not contained in the lecture slides or additional notes document. MacVideo lecture files are closed-captioned, and a transcript is provided for those who cannot access the file. In addition to the course content for each Module, students are required to read the assigned textbook readings. Please review the [course schedule](#) below for more information on the assigned readings.

At different points during the term, you will complete activities and exercises in tutorial that help expand your knowledge of health and society. These activities and exercises account for 6% of your final grade (3% per activity/exercise). Your teaching assistant (TA) will provide further details on these activities and exercises in tutorial. You can find a brief discussion of each activity below. Your TA will provide further details in tutorial. For all tutorial activities: as part of the continued commitment to accessible learning in the class, all students will have the option of working in the small groups in tutorial or writing a one-page written statement and/or an audio-recorded summary on the weekly assigned activities. Please see refer to the [alternate form of evaluation for tutorial activities assignment policy](#) (completing online rather than attending tutorial in person) below for more details. Regardless of the participation method selected, all submissions will be marked using the same rubric. Your TA will provide details on their office hours in September. When emailing your TA, please allow up to 48 hours for a response from your TA, excluding weekends, evenings, and any holidays or university closures.

It is strictly prohibited to post, distribute, transmit, copy, etc., lecture material/notes/recordings in any shape or form (electronically, audio, etc.,) outside of Avenue to Learn and the SAS notetaking program. This includes but is not limited to: online note sharing sites, Facebook, YouTube, Google documents, etc.,.

McMaster University is committed to an inclusive and respectful community. These principles and expectations extend to online activities including email communication, electronic chat groups, video calls and other learning platforms. It is the expectation of this course that all members of the HLTH AGE 1AA3 community (students, faculty, and staff) are respectful, inclusive, considerate and professional in all course related activities and communication with one another. Please see [here](#) for the full policy.

Course Evaluation – Overview

1. Individually or group written paper - 25%, due on Thursday October 6, 2022 by 11:59pm to your TA's dropbox on Avenue to Learn
2. Test 1 - 30%, on October 19, 2022 (online in Avenue to Learn)
3. Test 2 - 35%, on November 23, 2022 (online in Avenue to Learn)
4. Tutorial Participation - 6%, Throughout The Term
5. Online mini-quiz on Avenue to Learn - 4%, available from 9am-5pm on Thursday December 1, 2022 online in Avenue to Learn

Course Evaluation – Details

Individually or Group Written Paper - 25%, due on Thursday October 6, 2022 by 11:59pm to your TA's dropbox on Avenue to Learn

As part of the continued commitment to accessible learning in the class, all students will have the option of working in a small group (2-3 students) or working on the task individually. In this assignment, you will look more deeply at health social movements and other health and healing practices known as complementary and alternative health. The assignment requires that you define and provide an example of each of the required concepts. If you choose to write the assignment as a group of 2 or 3, all students must contribute equally to the assignment; both individuals will receive the same grade. You also must cite properly using APA format throughout the assignment. **Your TAs will be holding an APA workshop in tutorials – it is highly recommended you attend this tutorial session.** You cannot use examples that are discussed in the textbook; this assignment requires that you do research to learn more about health social movements and complementary and alternative health providers. Please refer to Avenue to Learn for the assignment handout, assignment template, as well as a marking rubric that will be used to mark the assignment fairly and consistently. The written portion of the assignment, not including title page and references, should be no more than 3 pages in length. More information, including assignment guidelines, will be posted on Avenue to Learn during the first week of class.

Test 1 - 30%, on October 19, 2022: Open from 6pm-7:30pm with 120 minutes to write the test from when you log in

This test may consist of the following style of questions, such as but not limited to: multiple choice & multiple selection questions, true and false questions, matching questions, and application/conceptual questions that will test your knowledge of lecture material (lectures, lecture notes/additional notes) and assigned readings. This test will be written online on Avenue to Learn and will be a **timed test of 120 minutes** in length. **For equity and accessibility, the test is open from 6pm-7:30pm with 120 minutes to write the test from when you log in.** **Dr. Clancy will be available via email (clancysj@mcmaster.ca) for any questions or technical issues while writing the test from 6pm until 9:30pm.** Questions will be answered in the order they are received. If many emails are received at the same time, it may take some time before you receive a response but rest assured, I will reply to your email. For example, if you enter the test at 6pm, you will have until 8pm to submit the test.

This test is open-book, meaning that you can use your lecture notes and text as resources while writing the test. However, you are not allowed to collaborate with peers nor are you able to take screen shots, post photos, post questions online, access webpages for answers, or any similar behaviour/activity etc., as doing so is a form of academic dishonesty. Please see the policy [here](#) for more information. Additionally, your actions while writing the test in Avenue will be restricted as you will not be able to right-click, go back to a previous page once you have left it in the test, or access other features within Avenue. Strategies are therefore in place to prevent academic

dishonesty when writing the online test. Please remember that an open book testing format does not mean you do not need to keep up with class learning content or study for the tests.

If this test is missed, only Faculty-approved absences will be offered consideration for a re-write. As the test is worth 30%, students must visit their respective Faculty office with appropriate documentation for the Faculty to review as the test is not eligible for an online MSAF. If Faculty approval is obtained, the make-up date for the test is **Tuesday November 1 at 10am**. No other date or time will be offered. It is your responsibility to attend scheduled test dates. In the event of any [extreme circumstances \(see policy\)](#) that prevent the test from being held online on the scheduled test date of October 19, the test will be rescheduled to launch online on Avenue to Learn the following day (October 20) with the same access time. While it is extremely unlikely that our test will not be held as scheduled online on October 19, it is important to have a contingency plan in place so that the test can be completed as soon as possible without disruption to your student schedule and so each student can plan in advance, accordingly.

Test 2 - 35%, on November 23, 2022: Open from 6pm-7:30pm with 120 minutes to write the test from when you log in

This test may consist of the following style of questions, such as but not limited to: multiple choice & multiple selection questions, true and false questions, matching questions, and application/conceptual questions that will test your knowledge of lecture material (lectures, lecture notes/additional notes) and assigned readings. This test will be written online on Avenue to Learn and will be a **timed test of 120 minutes** in length. **For equity and accessibility, the test is open from 6pm-7:30pm with 120 minutes to write the test from when you log in.** **Dr. Clancy will be available via email (clancysj@mcmaster.ca) for any questions or technical issues while writing the test from 6pm until 9:30pm.** Questions will be answered in the order they are received. If many emails are received at the same time, it may take some time before you receive a response but rest assured, I will reply to your email. For example, if you enter the test at 6pm, you will have until 8pm to submit the test.

This test is open-book, meaning that you can use your lecture notes and text as resources while writing the test. However, you are not allowed to collaborate with peers nor are you able to take screen shots, post photos, post questions online, access webpages for answers, or any similar behaviour/activity etc., as doing so is a form of academic dishonesty. Please see the policy [here](#) for more information. Additionally, your actions while writing the test in Avenue will be restricted as you will not be able to right-click, go back to a previous page once you have left it in the test, or access other features within Avenue. Strategies are therefore in place to prevent academic dishonesty when writing the online test. Please remember that an open book testing format does not mean you do not need to keep up with class learning content or study for the tests.

If this test is missed, only Faculty-approved absences will be offered consideration for a re-write. As the test is worth 35%, students must visit their respective Faculty office with appropriate documentation for the Faculty to review as the test is not eligible for an online MSAF. If Faculty approval is obtained, the make-up date for the test is **Monday November 28 at 10am**. No other date or time will be offered. It is your responsibility to attend scheduled test dates. In the event of any [extreme circumstances \(see policy\)](#) that prevent the test from being held online on the scheduled test date of November 23, the test will be rescheduled to launch online on Avenue to Learn the following day (November 24) with the same access time. While it is extremely unlikely that our test will not be held as scheduled online on November 23, it is important to have a contingency plan in place so that the test can be completed as soon as possible without disruption to your student schedule and so each student can plan in advance, accordingly.

Tutorial Participation - 6%, Throughout the Term

At different points during the term, you will complete activities and exercises in tutorial that help expand your knowledge of health and society. These activities and exercises account for 6% of your final grade (3% per activity/exercise). Your teaching assistant (TA) will provide further details on these activities and exercises in tutorial. You can find a brief discussion of each activity below. Your TA will provide further details in tutorial. For all tutorial activities: as part of the continued commitment to accessible learning in the class, all students will have the option of working in the small groups in tutorial or writing a one-page written statement and/or an audio-recorded summary on the weekly assigned activities. Please see refer to the [alternate form of evaluation for tutorial activities assignment policy](#) below for more details. Regardless of the participation method selected, all submissions will be marked using the same rubric.

- **Social Determinants of Health Part 1 Tutorial Activity - 3% - Week of September 26**
 - This tutorial exercise is worth 3% of your final grade. In this activity, students will explore real-life examples of health, illness, and wellness to learn about the different models and/or explanations for positive or ill health. A marking rubric and assignment handout will be provided on Avenue.
- **Social Determinants of Health Part 3 Tutorial Activity - 3% - Week of October 24**
 - This tutorial exercise is worth 3% of your final grade. In this activity, students will explore narratives of health, illness, and wellness to learn about the intersection of factors impacting one's health experience. A marking rubric and assignment handout will be provided on Avenue.

Mini-quiz on globalization and ethics issues in health and health care - 4%, available from 9am to 5pm on Thursday December 1, 2022 on Avenue to Learn

There will be an online mini-quiz available from 9am-5pm on Thursday December 1, 2022, based on our module on globalization and ethical issues in health and health care (Module 3, Part 1). This mini-quiz contains 4 questions and is worth 4% of your final grade. **This is a timed quiz of 30 minutes. If the quiz is missed, there is no opportunity to write the mini-quiz at a later date. Please plan accordingly to write the quiz during the available timeframe.**

Weekly Course Schedule and Required Readings

Module 1: September 6 to October 19, 2022

Week 1 (September 7, 2022)

September 7 - Introduction to the Course and Introduction to Critical Health Studies and Disciplinarity in Health Studies (Module 1, Part 1)

Readings:

- Text: Chapters 1 and 2 (for Module 1, Part 1)

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Introduction to the class*
 - PowerPoint slides (identical PDF document)
- *Module 1, Part 1*
 - PowerPoint slides (identical PDF document)
 - Additional detailed lecture notes (Word and PDF document)
 - Audio recording and transcript

Notes:

- **No tutorials this week**
- Please remember to download lecture slides prior to attending class and/or view any online content & connect with a classmate for examples shared in class/discussions in class if not attending in-person

Week 2 (September 14, 2022)

September 14 - Social Construction of Health (Module 1, Part 2)

Readings:

- Text: Chapter 3 and 8

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Module 1, Part 2*
 - PowerPoint slides (identical PDF document)
 - Additional detailed lecture notes (Word and PDF document)
 - Audio recording and transcript

Notes:

- **Tutorials begin this week: Introduction to your TA and tutorial classmates and assignment discussion**
- Please remember to download lecture slides prior to attending class and/or view any online content & connect with a classmate for examples shared in class/discussions in class if not attending in-person

Week 3 (September 21, 2022)

September 21 - Social Determinants of Health - Part 1 - Concepts and Frameworks (Module 1, Part 3)

Readings:

- Text: Chapter 10

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Module 1, Part 3*
 - PowerPoint slides (identical PDF document)
 - Additional detailed lecture notes (Word and PDF document)
 - Audio recording and transcript

Notes:

- **Tutorials this week: APA workshop – Finding and Using Academic Resources**
- Please remember to download lecture slides prior to attending class and/or view any online content & connect with a classmate for examples shared in class/discussions in class if not attending in-person

Week 4 (September 28, 2022)

September 28 - Social Determinants of Health - Part 2 - Culture and Identity (Social Class) (Module 1, Part 4)

Readings:

- Text: Chapters 4 and Chapter 5 (pages 82-86)

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Module 1, Part 4*
 - PowerPoint slides (identical PDF document)

- Additional detailed lecture notes (Word and PDF document)
- Audio recording and transcript

Notes:

- **Tutorials this week:** Tutorials this week will examine real-life examples of health, illness, and wellness to learn about the different models and/or explanations for positive or ill health. This activity is worth 3% of your final grade.
- Please remember to download lecture slides prior to attending class and/or view any online content & connect with a classmate for examples shared in class/discussions in class if not attending in-person

Week 5 (October 5, 2022)

October 5 – **NO LECTURE TODAY OR TUTORIALS THIS WEEK** - Dedicated time to wrap up assignment (due on October 6, 2022 by 11:59pm to drop-box on Avenue to Learn) and drop-in Q&A with your TAs (format TBA) for last minute assignment and Test 1 questions

Readings:

- No assigned readings

Online learning lecture content (lecture slides also useful for in-person class attendance):

- N/A

Notes:

- **NO TUTORIALS THIS WEEK**
- **NO LECTURE ON OCTOBER 5.** Instead, the class has dedicated time to work on the assignment before submission on October 6, 2022 by 11:59pm to drop-box on Avenue. Students can drop-in (format TBA on Avenue/in your tutorial) with TA to ask any questions or points of clarification for the assignment or the upcoming Test 1
- **INDIVIDUALLY OR GROUP WRITTEN PAPER - 25%, DUE ON THURSDAY OCTOBER 6, 2022 BY 11:59PM TO YOUR TA'S DROPBOX ON AVENUE TO LEARN**

Week 6 (October 12, 2022)

October 12 – **FALL BREAK – NO CLASSES, TUTORIALS, OR OFFICE HOURS**

Readings:

- No assigned readings

Online learning lecture content (lecture slides also useful for in-person class attendance):

- N/A

Notes:

- **OCTOBER 11 – NO EMAILS – UNIVERSITY IS CLOSED**
- **NO CLASSES & NO OFFICE HOURS OVER FALL BREAK (OCTOBER 10-OCTOBER 16, 2022 INCLUSIVE)**

Week 7 (October 19, 2022)

October 19 – ONLINE TEST 1 ON WEDNESDAY OCTOBER 19, 2022 (available in Avenue to Learn from 6pm-7:30pm EST with 120 minutes to write the test from when you log in), 30% OF FINAL GRADE (TESTING LECTURE AND ASSIGNED READING MATERIAL FROM MODULE 1, PARTS 1, 2, 3 AND 4)

Readings:

- No assigned readings

Online learning lecture content (lecture slides also useful for in-person class attendance):

- N/A

Notes:

- **No lecture and no tutorials this week: Test 1 online in Avenue**
- **TEST 1 ON WEDNESDAY OCTOBER 19, 2022 (available in Avenue to Learn from 6pm-7:30pm EST with 120 minutes to write the test from when you log in), 30% OF FINAL GRADE (TESTING LECTURE AND ASSIGNED READING MATERIAL FROM MODULE 1, PARTS 1, 2, 3 AND 4)**
 - **For equity and accessibility, the test is open from 6pm-7:30pm with 120 minutes to write the test from when you log in. Dr. Clancy will be available via email (clancysj@mcmaster.ca) for any questions or technical issues while writing the test from 6pm until 9:30pm.** Questions will be answered in the order they are received. If many emails are received at the same time, it may take some time before you receive a response but rest assured, I will reply to your email. For example, if you enter the test at 6pm, you will have until 8pm to submit the test.

Module 2: October 20, 2022 to November 23, 2022

Week 8 (October 26, 2022)

October 26 – Social Determinants of Health - Part 3 - Social Identity (Module 2, Part 1)

Readings:

- Text: Chapter 5, p.87-98

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Module 2, Part 1*
 - PowerPoint slides (identical PDF document)
 - Additional detailed lecture notes (Word and PDF document)
 - Audio recording and transcript

Notes:

- **Tutorials this week:** Tutorials this week. Tutorials this week will examine narratives of health, illness, and wellness to learn about the intersection of factors impacting one's health experience. This activity is worth 3% of your final grade.
- Please remember to download lecture slides prior to attending class and/or view any online content & connect with a classmate for examples shared in class/discussions in class if not attending in-person

Week 9 (November 2, 2022)

November 2 – Health Care Systems (Module 2, Part 2)

Readings:

- Text: Chapter 9

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Module 2, Part 2*
 - PowerPoint slides (identical PDF document)
 - Additional detailed lecture notes (Word and PDF document)
 - Audio recording and transcript

Notes:

- **Tutorials this week:** No regularly structured tutorials; rather appointments can be made during your tutorial timeslot (or during their office hours) with your TA to discuss the recently returned assignment
- Please remember to download lecture slides prior to attending class and/or view any online content & connect with a classmate for examples shared in class/discussions in class if not attending in-person

Week 10 (November 9, 2022)

November 9 – Health Care Consumerism (Module 2, Part 3)

Readings:

- Text: Chapter 12

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Module 2, Part 3*
 - PowerPoint slides (identical PDF document)
 - Additional detailed lecture notes (Word and PDF document)
 - Audio recording and transcript

Notes:

- **Tutorials this week:** Tutorials will be drop-in to discuss any questions or areas of clarification on course content
- Please remember to download lecture slides prior to attending class and/or view any online content & connect with a classmate for examples shared in class/discussions in class if not attending in-person

Week 11 (November 16, 2022)

November 16 – Health Care Technology (Module 2, Part 4)

Readings:

- Text: Chapter 13

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Module 2, Part 4*
 - PowerPoint slides (identical PDF document)
 - Additional detailed lecture notes (Word and PDF document)
 - Audio recording and transcript

Notes:

- **Tutorials this week:** Tutorials will be drop-in to discuss any questions related to the upcoming Test 2. These are the last tutorials for the year.
- Please remember to download lecture slides prior to attending class and/or view any online content & connect with a classmate for examples shared in class if not attending in-person

Week 12 (November 23, 2022)

November 23 – ONLINE TEST 2 ON WEDNESDAY NOVEMBER 23, 2022 (available in Avenue to Learn from 6pm-7:30pm EST with 120 minutes to write the test from when you log in), 35% OF FINAL GRADE (TESTING LECTURE AND ASSIGNED READING MATERIAL FROM MODULE 2, PARTS 1, 2, 3 AND 4)

Readings:

- No assigned readings

Online learning lecture content (lecture slides also useful for in-person class attendance):

- N/A

Notes:

- **No lecture and no tutorials this week: Test 2 online in Avenue**
- **TEST 2 ON WEDNESDAY NOVEMBER 23, 2022 (available in Avenue to Learn from 6pm-7:30pm EST with 120 minutes to write the test from when you log in), 35% OF FINAL GRADE (TESTING LECTURE AND ASSIGNED READING MATERIAL FROM MODULE 2, PARTS 1, 2, 3 AND 4)**
 - **For equity and accessibility, the test is open from 6pm-7:30pm with 120 minutes to write the test from when you log in. Dr. Clancy will be available via email (clancysj@mcmaster.ca) for any questions or technical issues while writing the test from 6pm until 9:30pm.** Questions will be answered in the order they are received. If many emails are received at the same time, it may take some time before you receive a response but rest assured, I will reply to your email. For example, if you enter the test at 6pm, you will have until 8pm to submit the test.

Module 3: November 24, 2022 to December 8, 2022

Week 13 (November 30, 2022)

November 30 – Globalization and Ethical Issues in Health and Health Care and course wrap-up

Readings:

- Text: Chapters 7 and 14

Online learning lecture content (lecture slides also useful for in-person class attendance):

- *Module 3, Part 1*
 - PowerPoint slides (identical PDF document)
 - Additional detailed lecture notes (Word and PDF document)
 - Audio recording and transcript

Notes:

- **MINI-QUIZ ON THURSDAY DECEMBER 1, 2022, AVAILABLE FROM 9AM-5PM IN AVENUE TO LEARN, 4% OF FINAL GRADE (TESTING LECTURE AND ASSIGNED READING MATERIAL FROM MODULE 3, PART 1)**

Week 14 (December 7, 2022)

December 7 – Course evaluations – No scheduled class

Readings:

- No assigned readings

Online learning lecture content (lecture slides also useful for in-person class attendance):

- N/A

Notes:

- **No scheduled class on December 7, 2022**
- **Thanks for a great term! Good luck on your exams and term papers. Have a great Winter break!**
- **Course evaluations can also be completed during this time. Please check your email from information from the University about accessing course evaluations**

Course Policies

Submission of Written Assignments

Your assignments should be typed and double-spaced in either 10- or 12-point Times New Roman or Arial font. Please submit your assignments to the drop-box on Avenue to Learn on the day that they are due. Emailed assignments will NOT be accepted. Please refer to assignment handouts for information on how, when, and where to submit your assignments.

Assignments and exams are marked fairly and carefully. However, in the event that a student disagrees with their mark on their written assignment, the following procedure will be followed:

1. The student must write a detailed one-page note emailed to the TA outlining the reason for the review of the mark. This note must be attached to the original assignment and emailed to the teaching assistant
2. The teaching assistant will review the request and review the original assignment and provide the student with written feedback via email
3. **Students must not submit a request for review any earlier than 2 days after the papers are returned and no later than 11:59pm on November 4, 2022**
4. If the student is still unsatisfied with the review given by the teaching assistant, the student may go through step 1 again and submit to Dr. Clancy. Dr. Clancy will review the request and review the original assignment and provide the student with written feedback via email
5. Please note that upon re-review, there is a chance that the new grade may be lower than the original grade received

Grades

Grades will be based on the McMaster University grading scale:

MARK	GRADE
90-100	A+
85-90	A
80-84	A-
77-79	B+
73-76	B
70-72	B-
67-69	C+
63-66	C
60-62	C-
57-59	D+
53-56	D
50-52	D-
0-49	F

Late Assignments, Late Penalties, and Flexible 3-day Past Due Date Penalty-Free Extension Paper Submission Policy (please read carefully)

Assignments are due on the date stated in the course outline and assignment handouts. However, there is a flexible 3-day past the due date penalty-free extension in place to help reduce stress and provide greater flexibility to students. For example, if a paper is due on October 6, 2022 by 11:59pm, students can have until October 9, 2022 at 11:59pm to submit the assignment without penalty. However, any papers/assignments submitted after the due date will receive a grade only, no comments. **Students do not need to contact Dr. Clancy or their TA if they choose to submit within the 3-day penalty-free window.** Any paper received outside of the 3-day penalty-free extension will receive a late penalty of 15%, with no paper accepted 10 days after the original due date.

Alternate form of evaluation for tutorial activities policy

As part of the continued commitment to accessible learning in the class, all students will have the option of working in the small groups in tutorial or selecting an alternate form of evaluation: writing a one-page written statement and/or an audio-recorded summary on the weekly assigned activities. Regardless of the participation method selected, all submissions will be marked using the same rubric. If students opt for alternate form of evaluation in the form of the written statement and/or audio-recorded summary, the statement/summary will be due by 11:59pm on the day of your assigned tutorial to your specific TA's dropbox on Avenue to Learn. You do not need to contact your TA in advance to select this method. However, assignments that are late, are submitted to the wrong dropbox or do not follow any other of the outlined policies will not be accepted or graded - a mark of 0 will be assigned. You do not need to use an MSAF in order to complete the alternate form of evaluation for tutorial activities, as long as the assignment is handed in by 11:59pm on the day in which your scheduled tutorial is held.

Course Modification

The instructor reserves the right to modify elements of the course during the term. If any modification becomes necessary, reasonable notice and communication with the students will be given with explanation and the opportunity to comment on changes. It is the responsibility of the student to check their McMaster email and course websites weekly during the term and to note any changes.

Office Hours and Email Communication

I will be hosting 1 hour of **by appointment only Zoom** office hours during the week. You must contact me the evening prior to the by appointment Zoom office hour (by 4:30pm) to make an appointment with your me so I can send you a Zoom link for the virtual office hour. Requests received after 4:30pm will be moved to the following week of office hours; additionally, if all time slots fill up in one week, you may be asked to join the office hours in the following week. Appointments are taken on a first come, first-served basis. **Please note: office hours will be posted on Avenue to Learn in September. Please be aware: these are not private discussions as they take place online on Zoom.**

Alternatively, I am also available by email (clancysj@mcmaster.ca). Please use proper email etiquette when sending an email: include the course name in your subject line; provide a salutation (Dear Dr. Clancy); and include your name and student number. **Emails will be answered Monday-Friday between 8:30am and 4:30pm. You can expect a response to your email within 48 hours, excluding weekends, evenings, Fall break, and any holidays or university closures.**

University Policies

Academic Integrity

You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity. **It is your responsibility to understand what constitutes academic dishonesty.**

Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences, e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: "Grade of F assigned for academic dishonesty"), and/or suspension or expulsion from the university. For information on the various types of academic dishonesty please refer to the [Academic Integrity Policy](https://secretariat.mcmaster.ca/university-policies-procedures-guidelines/), located at <https://secretariat.mcmaster.ca/university-policies-procedures-guidelines/>

The following illustrates only three forms of academic dishonesty:

- plagiarism, e.g. the submission of work that is not one's own or for which other credit has been obtained.
- improper collaboration in group work.

- copying or using unauthorized aids in tests and examinations.

Authenticity / Plagiarism Detection

Some courses may use a web-based service (Turnitin.com) to reveal authenticity and ownership of student submitted work. For courses using such software, students will be expected to submit their work electronically either directly to Turnitin.com or via an online learning platform (e.g. A2L, etc.) using plagiarism detection (a service supported by Turnitin.com) so it can be checked for academic dishonesty.

Students who do not wish their work to be submitted through the plagiarism detection software must inform the Instructor before the assignment is due. No penalty will be assigned to a student who does not submit work to the plagiarism detection software. **All submitted work is subject to normal verification that standards of academic integrity have been upheld** (e.g., on-line search, other software, etc.). For more details about McMaster's use of Turnitin.com please go to www.mcmaster.ca/academicintegrity.

We are not using web-based authenticity/plagiarism detection software in this course.

Courses with an On-line Element

Some courses may use on-line elements (e.g. e-mail, Avenue to Learn (A2L), LearnLink, web pages, capa, Moodle, ThinkingCap, etc.). Students should be aware that, when they access the electronic components of a course using these elements, private information such as first and last names, user names for the McMaster e-mail accounts, and program affiliation may become apparent to all other students in the same course. The available information is dependent on the technology used. Continuation in a course that uses on-line elements will be deemed consent to this disclosure. If you have any questions or concerns about such disclosure please discuss this with the course instructor.

Online Proctoring

Some courses may use online proctoring software for tests and exams. This software may require students to turn on their video camera, present identification, monitor and record their computer activities, and/or lock/restrict their browser or other applications/software during tests or exams. This software may be required to be installed before the test/exam begins. **We are not using online proctoring in this course.**

Conduct Expectations

As a McMaster student, you have the right to experience, and the responsibility to demonstrate, respectful and dignified interactions within all of our living, learning and working communities. These expectations are described in the [Code of Student Rights & Responsibilities](#) (the "Code"). All students share the responsibility of maintaining a positive environment for the academic and personal growth of all McMaster community members, **whether in person or online.**

It is essential that students be mindful of their interactions online, as the Code remains in effect in virtual learning environments. The Code applies to any interactions that adversely affect, disrupt, or interfere with reasonable participation in University activities. Student disruptions or behaviours that interfere with university functions on online platforms (e.g. use of Avenue 2 Learn, WebEx or Zoom for delivery), will be taken very seriously and will be investigated. Outcomes may include restriction or removal of the involved students' access to these platforms.

Academic Accommodation of Students With Disabilities

Students with disabilities who require academic accommodation must contact [Student Accessibility Services](#) (SAS) at 905-525-9140 ext. 28652 or sas@mcmaster.ca to make arrangements with a Program Coordinator. For further information, consult McMaster University's [Academic Accommodation of Students with Disabilities](#) policy.

Requests For Relief For Missed Academic Term Work

In the event of an absence for medical or other reasons, students should review and follow the [Policy on Requests for Relief for Missed Academic Term Work](#).

Academic Accommodation For Religious, Indigenous or Spiritual Observances (RISO)

Students requiring academic accommodation based on religious, indigenous or spiritual observances should follow the procedures set out in the [RISO](#) policy. Students should submit their request to their Faculty Office **normally within 10 working days** of the beginning of term in which they anticipate a need for accommodation or to the Registrar's Office prior to their examinations. Students should also contact their instructors as soon as possible to make alternative arrangements for classes, assignments, and tests.

Copyright And Recording

Students are advised that lectures, demonstrations, performances, and any other course material provided by an instructor include copyright protected works. The Copyright Act and copyright law protect every original literary, dramatic, musical and artistic work, **including lectures** by University instructors

The recording of lectures, tutorials, or other methods of instruction may occur during a course. Recording may be done by either the instructor for the purpose of authorized distribution, or by a student for the purpose of personal study. Students should be aware that their voice and/or image may be recorded by others during the class. Please speak with the instructor if this is a concern for you.

Extreme Circumstances

The University reserves the right to change the dates and deadlines for any or all courses in extreme circumstances (e.g., severe weather, labour disruptions, etc.). Changes will be communicated through regular McMaster communication channels, such as McMaster Daily News, A2L and/or McMaster email.

Faculty of Social Sciences E-mail Communication Policy

Effective September 1, 2010, it is the policy of the Faculty of Social Sciences that all e-mail communication sent from students to instructors (including TAs), and from students to staff, must originate from the student's own McMaster University e-mail account. This policy protects confidentiality and confirms the identity of the student. It is the student's responsibility to ensure that communication is sent to the university from a McMaster account. If an instructor becomes aware that a communication has come from an alternate address, the instructor may not reply at his or her discretion.